

The Roughley Charitable Trust

Accounts

5 April 2020

Registered Charity No. 264037

The Roughley Charitable Trust

Registered Charity Number

264037

Administrative Address

The Roughley Trust.
90 Somerset Road,
Edgbaston,
Birmingham,
B15 2PP.

Contact Details

correspondent@roughleytrust.org.uk

Website

<http://www.roughleytrust.org.uk>

Trustees

Martin CG Smith.
John RL Smith.
Victor A Thomas.
Verity E Owen.
Rachel A Richards.
Ben M Newton.
Camilla Newton.
Caroline Ward.

Independent Auditors

Shabbir & Co.
248 Brockley Road,
London,
SE4 2SF.

Independent Examiners

G. C. Cooper Accountancy Ltd.
5 Church Mews,
Barlby.
Selby.
North Yorkshire.
YO8 5LL.

The Roughley Charitable Trust

Bankers

HSBC Bank plc.
148 High Street,
Harborne,
Birmingham,
B17 9PN.

Investment Managers

Brewin Dolphin Ltd.
9 Colmore Row,
Birmingham,
B3 2BJ

Solicitors

Shakespeare Martineau.
No 1 Colmore Square,
Birmingham,
B4 6AA.

The Roughley Charitable Trust
Trustees' Report
for the year ended 5 April 2020

The Trustees present their Annual Report for the year ended the 5th April 2020.

Establishment:-

The Trust is a registered charity No.264037 and was established on the 18th April 1972 by a Deed of Trust executed by the Settlor Mrs M.K.Smith.

Both Maisie Smith and her husband Geoffrey were Birmingham people. Maisie had grown up in Moseley and Geoffrey in Handsworth. Geoffrey came from a line of butchers and farmers. His father Walter Smith built up a chain of butchery shops between the wars. Maisie's ancestors were carpenters and builders. It was Bryants the builders, started by Maisie's grandfather and run by her brother Chris, which floated on the Stock Exchange and provided Maisie and Geoffrey with the financial means to establish the Trust.

Roughley Trust Objectives:-

The Trust accepts unsolicited Applications from Birmingham Charities who meet our eligibility criteria.

The Trust uses its knowledge of Birmingham local issues and neighbourhoods to support applicants who the Trust believes can use modest grants for the greatest benefit.

The Trust interests are quite wide-ranging. The Trust is concerned about climate change and the environment, and actively seeks greater engagement. The Trust also addresses special needs, deprivation and disadvantage, fostering health and well being, and supports Heritage and Arts projects.

In small ways, the Trust wants to make a big difference to the projects it supports.

Larger Grants

The Trust gives 'larger grants' to a small number of Birmingham registered charities of which one or more of the Trustees have a special knowledge.

National and Overseas Charities

The Trust does not accept unsolicited applications for overseas charities, but Trustees regularly offer support to a small number of development Charities working overseas.

Trustees may also give grants to some individual Charities outside Birmingham where one or more of the Trustees has a personal interest or involvement.

Trustees give up to 5 Gap Year Grants annually to Birmingham students working overseas between School and University. Their reports on returning are shown on the Trust website.

Grant Giving Policy

Trustees aim to visit several of the projects supported each year,

The Trust asks Applicants to provide detailed information about their projects and their current financial position and inspects their latest accounts. Information provided is cross checked against the Charity Commission records. The Trust also undertakes further Internet research of applicants.

AW60 Grants

From Nov 2015 the Roughley Trust has been awarding a number of AW60 grants, and showing these separately in the Grant listing published on the website.

The Trustees of the AW60 Trust have generously gifted funds to the Roughley Trust on the informal understanding that during Anthony Wilson's lifetime, the Roughley Trust will always give favourable consideration to projects nominated by him up to the likely value of the income on the gift.

The Roughley Charitable Trust
Trustees' Report (cont'd)
for the year ended 5 April 2020

Structure, Governance and Management

The Trustees are responsible for the preparing the Trustee' Report and Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Law applicable to Charities in England and Wales requires the Trustees to prepare Financial Statements for each Financial Year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period.

In preparing the Financial Statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP 2015 (FRS 102).
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the Financial Statements.
- Prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the Financial Statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Powers of Investment:-

The Trustees have full and unrestricted powers of investment. The portfolio is managed by Brewin Dolphin Ltd who are given discretion to invest the funds of the Trust subject to the guidelines and Investment Statement established by the Trustees and subject to ongoing and regular oversight by the Trustees.

The Trustees' Investment Policy is to maximise funds available for grant-making, while preserving the real value of the portfolio over the medium term.

Ethical Investment. Trustees will not invest in Tobacco, Tar Sands, or Thermal Coal, and will exit from all fossil fuel investments latest by 2021. The Trustees also wish to identify companies working in areas that positively affect the environment, who contribute to the communities where they are based, and to exclude companies whose contribution taken across the whole range of their work is perceived as negative. Trustees also want to support development in the third world.

The Trustees understand that the identity of all underlying investments in a collective may not be obvious, and therefore that the scope of ethical considerations surrounding collective investments will be limited. The Trustees understand that taking ethical considerations into account may impact on the investment performance.

All the quoted investments are listed on the Stock Exchange and details of the market values have been provided by the Brokers.

Plans for Future Periods

The Trustees will endeavour to maintain present grant distributions for the coming year subject to changes in investment income, while keeping tight control of administration costs.

The Trust notes changes in charity legislation and seeks guidance from the Charity Commission to ensure that the Charity complies with requirements that affect its work and status.

The Roughley Charitable Trust
Trustees' Report (cont'd)
for the year ended 5 April 2020

Achievement and Performance:-

The results for the year are set out in the Statement of Financial Activities on page 6.

The Investments are managed by the Investment Managers in accordance with a policy set and periodically reviewed by the Trustees. The Trust's value has seen an decrease during the year, of £1,206,908.

During the year Trust awarded grants totalling £. as detailed in full on pages 11-12

| | <u>2019-2020</u> | <u>2018-2019</u> |
|---------------------------|----------------------|----------------------|
| International | £95,000 (5) | £95,000 (5) |
| Birmingham Larger Grants | £95,000 (8) | £120,000 (7) |
| Birmingham Smaller Grants | £61,000 (24) | £51,000 (27) |
| Gap Year Awards | £200 (4) | £2,050 (8) |
| AW60 Grants | £10,000 (2) | £10,000 (2) |
| Total | <u>£261,200 (43)</u> | <u>£278,050 (49)</u> |

Visit the Trust website www.roughleytrust.org.uk to see detailed information about eligibility criteria, timetable and recent and historical Grants.

Risk Management:-

The Trustees place a high priority on risk management. In the view of the Trustees, the major risk is the investment portfolio. It is policy to review all investments twice yearly, to ensure that risks are documented and that steps to mitigate such risks are established and executed.

The Trustees are satisfied that systems are in place to mitigate its exposure to these risks.

Reserve Policy:-

Trustees take the Grant Income generated in the financial year to April and provided there are no obvious big changes in investment returns, use this in order to decide the level of grants to award the following November. Trustees aim to keep the value of their capital stable or rising in real terms, and only to distribute income.

There is therefore no requirement to keep reserves.

Powers of Appointment:-

The statutory powers of appointment applies to the Settlement and is exercisable by the continuing Trustees.

Employees

The Charity has no direct Employees. The Trust outsources its Secretarial Services to Walter Smith Farms Ltd in which JRL Smith has a vested interest as a Director.

The above Report was approved and is signed on behalf of the Trustees by:-

J.R.L. Smith
Trustee
19 August 2020

The Roughley Charitable Trust

Auditors' Report

We have audited the Financial Statements set out on pages 6 to 12 which have been prepared under the historical cost convention as amended by the inclusion of the Investments at their market value and the accounting policies set out on page 8.

Respective responsibilities of the Trustees and the Auditors

As described on page 3, the Trustees of the Charity are responsible for the preparation of the Financial Statements in accordance with United Kingdom Accounting Standards.

It is our responsibility to audit the Financial Statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the applicable law. We also report to you if, in our opinion, the trustees' report is not consistent with the financial statements, if the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charity is not disclosed.

We read the trustees' report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of Audit Opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the charity's affairs as at 5th April 2020 and of the surplus of the Charity for the year then ended, and have been properly prepared in accordance with the constitutional provisions of the Charities Act 2011.

Shabbir & Co
Chartered Accountants and Registered Auditors

248 Brockley Road,
London,
SE4 2SF.

25 August 2020

The Roughley Charitable Trust
Statement of Financial Activities
for the year ended 5 April 2020

| | | <u>2020</u> | <u>2019</u> |
|--------------------------------------|---------------------|-------------------------|-------------------------|
| | | <u>£</u> | <u>£</u> |
| <u>Unrestricted Funds</u> | | | |
| | <u>Notes</u> | | |
| <u>Income</u> | | | |
| Investment Income | 3 | 317,820 | 324,823 |
| Total Income arising during the year | | <u>317,820</u> | <u>324,823</u> |
| <u>Resources Expended</u> | | | |
| Direct Charitable Expenditure:- | | | |
| Grants and Donations | 10 | 261,200 | 278,050 |
| Other Expenditure:- | | | |
| Administration Costs | 4 | 41,086 | 41,073 |
| Total Resources expended | | <u>302,286</u> | <u>319,123</u> |
| Net Incoming for the year | | 15,534 | 5,700 |
| Net Income before Valuations | | <u>15,534</u> | <u>5,700</u> |
| Net Gains/(Losses) on Investments:- | | | |
| Realised | | 241,864 | 67,735 |
| Unrealised | | (1,464,404) | 382,465 |
| | | <u>(1,222,540)</u> | <u>450,200</u> |
| Net Movement in Funds | | (1,207,006) | 455,900 |
| Total Funds brought forward | | 7,477,760 | 7,021,860 |
| Total Funds carried forward | | <u><u>6,270,754</u></u> | <u><u>7,477,760</u></u> |

The notes on pages 8 to 12 form part of these Financial Statements. The Charity has no recognised gains or losses other than those stated above. All incoming resources and resources expended derive from continuing activities.

The Roughley Charitable Trust
Balance Sheet
as at 5 April 2020

| | <u>Notes</u> | <u>2020</u> £ | <u>2019</u> £ |
|-----------------------------------|--------------|-------------------------|-------------------------|
| <u>Investments</u> | 5 | 6,132,798 | 7,313,438 |
| <u>Current Assets</u> | | | |
| Debtors and Prepayments | 7 | 1,662 | 1,055 |
| Cash at Bank | | <u>157,641</u> | <u>187,459</u> |
| | | <u>159,303</u> | <u>188,514</u> |
| <u>Current Liabilities</u> | | | |
| Sundry Creditors | 8 | <u>21,347</u> | <u>24,192</u> |
| Net Current Assets | | 137,956 | 164,322 |
| Net Assets | | <u><u>6,270,754</u></u> | <u><u>7,477,760</u></u> |
| <u>Represented by</u> | | | |
| Capital Account:- | | | |
| Settlement Fund | | 2,813,379 | 2,813,379 |
| Revaluation Reserve | | 112,336 | 1,576,740 |
| Income Account | | 3,345,039 | 3,087,641 |
| | | <u><u>6,270,754</u></u> | <u><u>7,477,760</u></u> |

The notes on pages 8 to 12 form part of these Financial Statements.

Approved and signed on behalf of the Trustees.

J.R.L.Smith

19 August 2020

The Roughley Charitable Trust
Notes to the Financial Statements
for the year ended 5 April 2020

1 Accounting Policies

i) Basis of Preparation of Financial Statements

The Financial Statements have been prepared in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" applicable to charities preparing their Financial Statements in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2014 and the Charities Act 2011.

ii) Preparation of Financial Statements on a Going Concern Basis

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

iii) Investment Income

Investment income is accounted for in the period in which the Charity is entitled to receipt.

iv) Resources Expended

Expenditure is included on an accruals basis and includes attributable VAT which cannot be recovered. Grants payable are payments made to third parties in the furtherance of the charitable objectives of the Charity.

v) Fixed Asset Investments

Investments are included at their fair value at the Balance Sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluations and disposals throughout the year.

vi) Fund Accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objects of the Charity.

Capital Fund

The Trust Deed allows the Capital Fund of the Charity to be spent as income or retained as capital at the Trustees' discretion. However, the Charity's current policy is to retain the capital as a fund to generate investments income for grant-making. Investment gains or losses arising on disposal of fund assets are transferred to the Income Fund, while those arising on revaluation are held within a separate revaluation reserve forming part of the Capital Fund.

Income Fund

The income fund is an unrestricted fund and is expendable at the discretion of the Trustees in furtherance of the objects of the Charity. Income is derived from the investment of the Charity's Capital Fund.

vii) Trustees' Remuneration and Related Party Transactions

The Trustees neither received nor were entitled to receive any emoluments in the year (2019: £nil). However, Administration Costs shown in note 4 include £87 for reimbursement of travelling, subsistence and related expenses to Trustees (2018: £60).

The Roughley Charitable Trust
Notes to the Financial Statements
for the year ended 5 April 2020

2 General Information

- The Charity does not have any endowment or restricted Funds.
- The Charity does not have any material commitments not provided for in these accounts.
- The Charity has not given any guarantees to third parties.
- The Charity has not made or been granted any loans.
- The Charity has not made any ex-gratia payments.
- The Charity does not have any designated Funds.
- The Charity does not have any subsidiary companies.
- The Charity does not have any intangible assets.
- Sufficient resources are held in an appropriate form to enable the Charity to carry out its activities.
- The Charity does not have any material fixed assets which have not been capitalised and included on the balance sheet.

| | <u>2020</u> | <u>2019</u> |
|---|--------------------|--------------------|
| | <u>£</u> | <u>£</u> |
| 3 <u>Investment Income</u> | | |
| Dividends on Equities | 132,337 | 135,610 |
| Unit Trusts | 95,682 | 95,289 |
| Interest received on Fixed Interest Stocks | 44,653 | 47,621 |
| Interest received on Bank Deposits | 274 | 1 |
| Net Rental Income from Investment Properties | 44,874 | 46,302 |
| | <u>317,820</u> | <u>324,823</u> |
| 4 <u>Administration Costs</u> | | |
| Bank Charges | 73 | 108 |
| Audit and Examiners' Fees | 6,100 | 6,150 |
| Secretarial Services | 6,400 | 6,400 |
| Travel Expenses (Project Visit) | - | - |
| Subscriptions | 1,013 | 545 |
| Trustees Travel and Subsistence | 185 | 60 |
| Legal and Professional Costs | 18 | - |
| Broker's Portfolio Service | 26,381 | 26,320 |
| Meeting Expenses | 409 | 570 |
| Web Site Management and Maintenance | 507 | 920 |
| | <u>41,086</u> | <u>41,073</u> |
| 5 <u>Investments</u> | | |
| Equities | 1,804,679 | 2,590,756 |
| Unit Trusts | 2,853,659 | 3,050,857 |
| Fixed Interest Stocks and Bonds | 974,460 | 1,081,825 |
| Properties:- | | |
| Freeholds | 500,000 | 590,000 |
| Market Value at end of Year | <u>6,132,798</u> | <u>7,313,438</u> |
| 6 <u>Analysis of the Changes in Non-Cash Investments during the year</u> | | |
| Market Value at beginning of Year | 7,313,438 | 6,900,183 |
| Acquisitions at Cost | 1,647,281 | 488,687 |
| Disposals at Carrying Value | (1,585,743) | (500,398) |
| | <u>7,374,976</u> | <u>6,888,472</u> |
| Net Increase/(Decrease) on Revaluation | (1,242,178) | 424,966 |
| Market Value at end of Year | <u>6,132,798</u> | <u>7,313,438</u> |

The Roughley Charitable Trust
Notes to the Financial Statements
for the year ended 5 April 2020

| | <u>2020</u> | <u>2019</u> |
|---|---------------|---------------|
| | £ | £ |
| 7 <u>Debtors and Prepayments</u> | | |
| Debtors and Prepayments | 1,662 | 64 |
| Taxation Recoverable | - | 991 |
| | <u>1,662</u> | <u>1,055</u> |
| 8 <u>Sundry Creditors</u> | | |
| Creditors and Accruals | 11,848 | 14,692 |
| VAT Payable | (1) | - |
| Rent Received in Advance | 9,500 | 9,500 |
| | <u>21,347</u> | <u>24,192</u> |

9 Declarations

- (1) Sufficient resources are held in an appropriate form to enable the Charity to be applied in accordance with its Deed
- (2) The Trustees have not changed the year end date nor the length of the Charity's financial period.
- (3) The Charity does not have any designated Funds.
- (4) The Charity does not have any subsidiary companies.
- (5) The Charity does not have any assets classed as inalienable or historic at the date hereof.
- (6) The Charity does not have any fixed assets which have not been capitalised.
- (7) The Charity does not have any intangible assets.

The Roughley Charitable Trust
Notes to the Financial Statements
for the year ended 5 April 2020

| | <u>2020</u> | <u>2020</u> |
|---|-------------|----------------|
| | £ | £ |
| 10 <u>Donations and Grants</u> | | |
| <u>International Applications</u> | | |
| Appropriate Technology Asia | 25,000 | |
| Christian Aid | 20,000 | |
| Leap Spiral (Borneo Malaysia) | 20,000 | |
| Practical Action | 10,000 | |
| Tree Aid | 20,000 | <u>95,000</u> |
| <u>Birmingham Area Larger Grants</u> | | |
| Birmingham Settlement | 8,000 | |
| Hope Projects West Midlands | 39,000 | |
| Hope Well Being | 10,000 | |
| MAC | 5,000 | |
| Piers Road New Communities Handworth | 8,000 | |
| Restore Birmingham Churches Together | 5,000 | |
| St Annes Hostel (Balsal Heath) | 5,000 | |
| St James Hill (Mere Green) | 5,000 | |
| The Wildlife Trust for Birmingham and the Black Country | 20,000 | <u>105,000</u> |
| <u>Birmingham Area Smaller Grants</u> | | |
| <u>Church Based Community Projects.</u> | | |
| Narthex (Sparkhill) | 3,000 | |
| Peacemakers | 3,000 | |
| St Marks Community Hub | 2,000 | |
| The Gap (Sutton) | 1,000 | <u>9,000</u> |
| <u>Community & Youth Work</u> | | |
| Birmingham Boys and Girls Club | 2,000 | |
| Home Start Birmingham NW | 4,000 | |
| Spitfire Services | 3,000 | <u>9,000</u> |
| <u>Refugees and Asylum Seekers</u> | | |
| Entrade | 2,000 | |
| Women with Hope | 2,000 | <u>4,000</u> |
| <u>Special Needs</u> | | |
| Acacia | 3,000 | |
| Birmingham Samaritans | 3,000 | |
| Carers United | 3,000 | |
| Carrs Lane Counselling Centre | 3,000 | |
| Eve Brook Schoarship Fund | 3,000 | |
| Home from Hospital Care | 3,000 | |
| Martineau Gardens | 2,000 | |
| People in Partnership | 3,000 | <u>23,000</u> |

The Roughley Charitable Trust
Notes to the Financial Statements
for the year ended 5 April 2020

| | <u>2020</u> | <u>2020</u> |
|---------------------------------------|-------------|-----------------------|
| | <u>£</u> | <u>£</u> |
| 10 <u>Donations and Grants</u> | | |
| <u>Birmingham Area Smaller Grants</u> | | |
| <u>The Arts</u> | | |
| Birmingham Contemporary Music Group | 1,000 | |
| Birmingham Opera Company | 1,000 | |
| Big Brum Theatre | 1,000 | |
| Ex Cathedra | 1,000 | |
| Freefall BRB | 1,000 | |
| Sampad | 1,000 | |
| | | <u>6,000</u> |
| <u>Gap Year Awards</u> | | |
| <u>Students Starting</u> | | |
| Jack Bailey | 50 | |
| Matthew Cooper | 50 | |
| Nik Verwood | 50 | |
| Emily Wood | 50 | |
| | | <u>200</u> |
| <u>AW60 Grants</u> | | |
| Crossroads Women | 5,000 | |
| Hope Projects West Midlands | 5,000 | |
| | | <u>10,000</u> |
| Total Grants | | <u><u>261,200</u></u> |